



TRANSPORT CANADA AIR CARGO SECURITY PROGRAM

Effective April 1, 2011 Transport Canada introduced an increased level of security to the air cargo supply chain in Canada. Approved Participant Freight Forwarders must accept, keep and tender air cargo through the secure supply chain, from Registered Shippers ONLY to Air Carriers.

To provide proof of security, the Participant Freight Forwarder must now provide the Air Carrier with a specific set of data elements that Transport Canada requires. This proof of security can be provided in a dedicated form or it can be provided in another manner acceptable by the Air Carrier. If the air cargo is not presented to the Air Carrier via the secure supply chain, the Air Carrier will have to apply additional security measures to the cargo.

These additional security measures will add delays, costs and complexity to the Canadian air cargo supply chain, at a time when our economy is under strain.

In conjunction with the CIIFFA Secretariat, the vast majority of CIIFFA Regular Members dealing with air cargo have been working diligently to comply with Transport Canada's Air Cargo Security Program requirements and ensure the air cargo supply chain is secure.

We would like to inform all our agents and clients that MELLOHAWK Logistics is a Transport Canada Regulated Agent and complies with all the requirements in order to process and tender any air cargo shipments.

Shippers in Canada must be registered with Transport Canada in order to have their shipments accepted by an air carrier.

We are informing all agents and shipper of these new procedures as some air shipments could be delayed in processing due to shippers not yet complying with these new rules.

Please contact us if you need any additional clarification.

Contact Transport Canada directly for further information on their Air Cargo Security Program: E-mail: aircargo-fretaerien@tc.gc.ca or Tel: 613-993-9861 - Toll-free: 1-866-375-7342 - Fax: 613-949-8502

Unclassified

Air Cargo Security Program - Shipper Application Form

Complete sections A through E below and submit via email (aircargo-fretaerien@tc.gc.ca) or fax (613-949-8502) to become a Registered Shipper in the Air Cargo Security (ACS) Program.

Please refer to Page 3 for instructions on how to fill this form – only completed forms will be processed.

Section A – Business Information		
Legal Business Name	Business Number	
Registered Trade or Operating Name (if different from above)*		
Telephone	Facsimile*	
Website*		
Section B – Head Office - Physical Address		
Street Address		
City	Province	Postal Code
Section C – Contact Information		
Position/Title (President, CEO, Owner, etc.)		
First Name	Last Name	
Telephone	Facsimile*	Email Address

Unclassified

Section D – Referral		
Company Name	First Name	Last Name
Phone Number	Email Address	
Section E – Signing Authority and Disclosure		
<p>I attest, on behalf of the applicant, that all information contained in this application is correct to the best of my knowledge.</p> <p>I attest that I have the authority to bind the applicant to the terms and conditions of this application, and do so bind the applicant.</p> <p>I acknowledge that Transport Canada, in relation to this application, may:</p> <ul style="list-style-type: none"> disclose, in its absolute discretion and consistent with the terms of any and all applicable legislation, information necessary to verify and validate the identity and status of the applicant; disclose such information to other participants in the air cargo transportation industry and to foreign and domestic government departments and/or agencies such as the Canada Border Services Agency (CBSA) and the United States Transportation Security Administration (TSA); and conduct whatever searches, evaluations or other such examinations as Transport Canada may deem, in its absolute discretion to be necessary. 		
Date	Signature	

Instructions

Section A – Business Information

Legal Business Name

If your business is a sole proprietorship, use the name that appears on your individual tax return. If your business is a registered partnership, use the names of the registered partners. If your business is a corporation, use the name that appears on the articles of incorporation.

Registered Trade or Operating Name

If you wish to have your trade or operating name appear along with your legal business name, it must be registered with the Canada Revenue Agency (CRA).

Business Number

A Business Number is a nine-digit business identifier issued by CRA. It is succeeded by two letters and four digits, which specify the type of program account that is registered with CRA (e.g. GST/HST or Import/Export). The entire “Account Number” looks like this: 123456789 RT 0001.

Section B – Head Office – Physical Address

The address in Section B should reflect the Canadian address that is registered with CRA under the Business Number provided in Section A. It must represent the physical location of the business in Canada and cannot be a PO Box.

Section C – Contact Information

The person listed in Section C must be an authorized representative of the company. They must have the authority to sign on behalf of the applicant in Section E.

Section D – Referral

The company listed as a referral must be able to confirm an existing business relationship with the applicant with respect to shipping air cargo.

Section E – Signing Authority and Disclosure

This person must have signing authority on behalf of the applicant.